



PAFWA Educational System (PES) Primary School

Keeping the government policy in view, management of PES has decided to re-open the school w.e.f : 1st October, 2020.

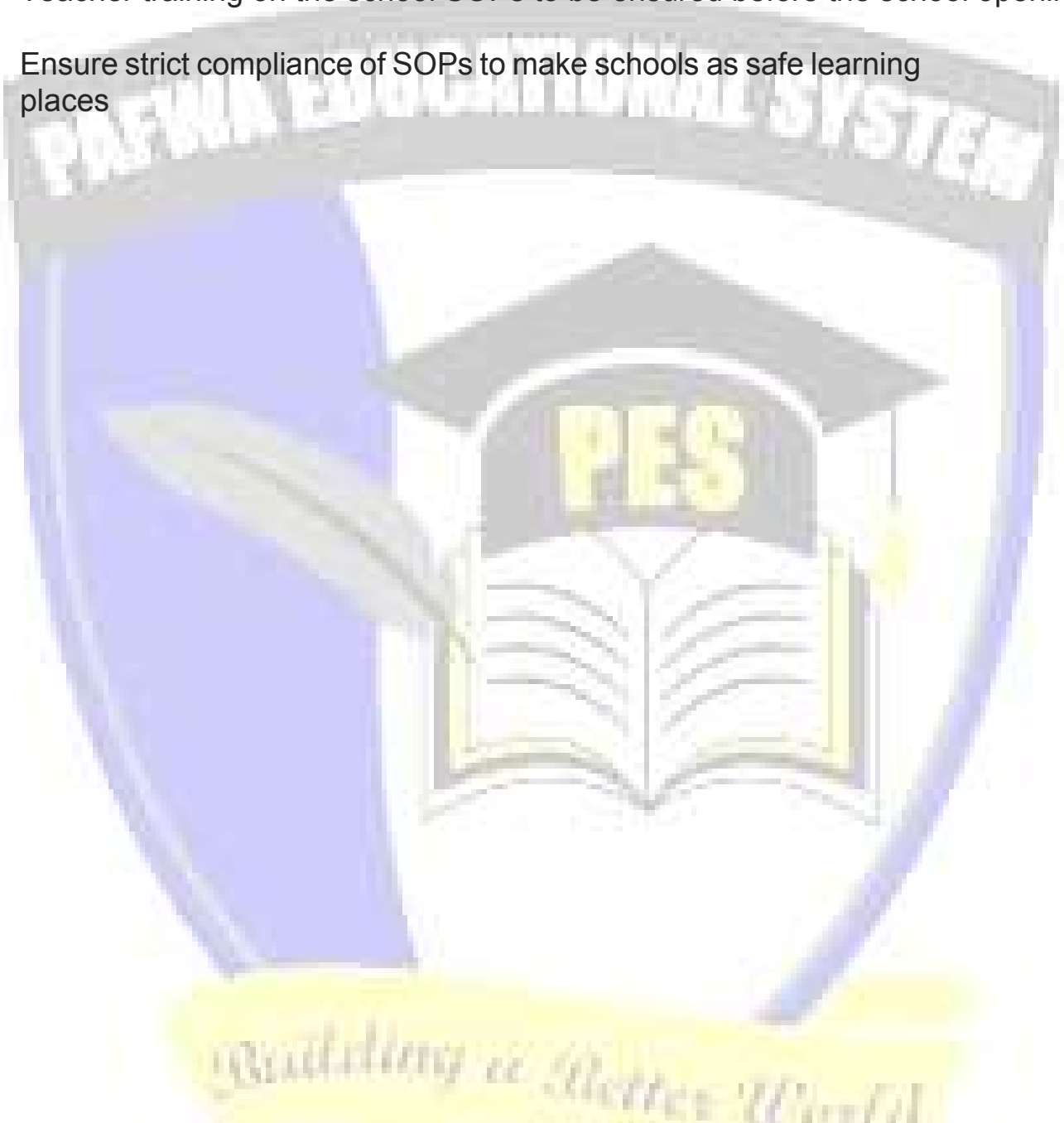
School Reopening Plan

For Administration and Management

- Ensure strict compliance of SOPs to make schools as safe learning places
- Regularly clean and disinfect school buildings, classrooms and especially water and sanitation facilities, as required 24/7.
- Use the recommended and approved materials for disinfecting the premises.
- Adjust school days and timings in a way to avoid any large gathering of students in the classrooms.
- Stagger classes to avoid mingling of students.
- For Grade 1 The Timings will be
0830---1230 Hours
- For Grade 2 The Timings will be
0800---1245 Hours
- Students will be coming to school, Monday to Thursday, for the first 2 weeks of school opening.
- Adjust academic calendar/syllabus to complete within a given time.
- Please refer to Annexure A and B for sample Time Table for grade 1 and 2
- There will be no winter break during the current academic session.
- Students, teachers and others with Covid-19 symptoms will not be allowed to enter the schools at all times.

- Ensure that students with temperature etc. immediately return home; hence, parents must wait for their children to get screened.
- Parents to be advised to pick and drop their wards on their own accord and to avoid the usage of school vans.
- Wearing a face mask is mandatory for all during the school timings.
- Ensure that the entire school premises is disinfected every weekend on Saturday.
- Regular cleaning of the classrooms, especially, desks, chairs, cupboards, fans etc.
- Ensure that toilets and other common areas are thoroughly cleaned at regular intervals in a day.
- Covered trash bins must be placed inside the classrooms and common areas.
- Display rules and procedures for the students on soft boards in the corridors.
- It will be mandatory for the students to bring homemade lunch and water bottles.
- No school assemblies, sports that require human interaction, large gatherings to be allowed in the school.
- Classrooms, and school offices should be well ventilated by using natural ventilation (opening windows) and by keeping the doors open at all times during the school timings
- Morning assembly must be held inside the respective Class Room.
- Promote and demonstrate regular hand washing and positive hygiene behaviours and monitor their practices.
- Place hand wash/sanitizers in halls, and near exits where ever possible, especially staff rooms/ reception area.
- No soap bars and cloth towels in the washrooms to be used. Only liquid hand wash and paper towels to be kept.

- Ensure trash bins are removed daily and disposed off safely.
- Students will not be allowed to share their belongings with each other, including the stationery items, books, water bottles, lunch etc. Therefore, students must bring all their required items each day.
- Monitor measures taken by school system to provide safety of students.
- Teacher training on the school SOPs to be ensured before the school opening.
- Ensure strict compliance of SOPs to make schools as safe learning places





School Reopening Guidelines

For The Teaching Staff

- Ensure that teachers are ready to cope with the complex situation of Covid-19 and teach effectively.
- Ensure teachers move away from their traditional role to non-traditional role as facilitators of students learning.
- Use a variety of pedagogies and assessment practices
- Ensure classroom furniture is properly placed with adequate distance and social distancing among students and teachers.
- Make sure to listen to students' concerns and answer to their questions.
- Teach the students to cover mouth and nose when coughing and sneezing with the elbow, followed by washing of hands.
- Incorporate and integrate relevant health education messages into the teaching-learning process.
- Monitor students' frequent washing their hands in order to keep the environment safe.
- Remind students that they can model healthy behaviours even at home for their families.
- Each Class Teacher to maintain a Health Log for the entire class and fet it signed by the Branch head every Friday.



School Reopening Guidelines

For the Students

- Wear face mask during travel and schooling at all times.
- Make sure that you do not share your mask with any one.
- Wash your hands frequently, always with soap and water for at least 20 seconds.
- Remember not to touch your face, eyes, or nose.
- Do not share cups, eating utensils, food or drinks with others.
- Bring your own water bottle and lunch box, with your name written on it, with a permanent marker.
- Be a leader in keeping yourself, your school, family and the community healthy.
- Share what you learn about preventing disease with your family and friends, especially with younger children/classmates, in morning assembly presentations in class.
- Tell your parents, another family member, or a caregiver if you feel sick, and ask to stay home.
- Take a proper bath daily.
- Wear clean and washed Uniform daily to school.
- As soon as you reach home from school, change into clean clothes, taking a proper bath is recommended, before doing or touching anything else.
- Keep all your belongings in your school bag and do not leave anything in school.
- Keep all your stationary items in a simple, clear, plastic pouch, with your name tag on it. No sharing of stationary will be allowed in school. Bring your own, pencil, eraser, sharpener, scale, color pencils, to school daily.



School Reopening Guidelines

For Parents / Guardians

Dear parents we hope this letter find you in good health. The parents being the primary caregivers must ensure that their children are taking the necessary precautions to save themselves from Covid-19 and its spread.

- Explain to your child what is happening in simple words and reassure them that they are safe.
- Parents are advised not to send their children to schools in case they display any symptom of Covid-19 which include fever, coughing, sneezing and shortness of breath.
- The parents or any adult caregiver, will not be allowed in the school premises during school hours. In case of any concerns you can take a prior appointment, and visit after school hours.
- It is advisable that all concerns are communicated on Phone, with the Principal or concerned staff.
- Parents will have to drop off their wards, outside the Entry Gate, Custodial Staff of PES will be present and after screening will escort the students to the school premises.
- At Home Time/ Pick-up time, the students will be escorted to the Gate, and parents can pick their wards.
- It is advised, that only ONE parent takes the responsibility of Picking up and Dropping off their children.
- For those parents who will choose to send their wards in school vans, kindly make sure that the van driver must leave only after all students are through so that no child is left outside the gate in case of fever. In case a child is identified with increased body temperature, the van driver will immediately take child back to home.
- Students living nearby the school vicinity are encouraged to either walk with an adult or cycle to school.
- For Grade 1 The Timings will be

0830---1230 Hours

- For Grade 2 The Timings will be

0800---1245 Hours

- Ensuring good hygiene, which requires covering the mouth and nose with bent elbow or tissue for cough or sneeze, also disposing off the used tissue immediately in a closed bin of each class.
- Model good hygiene practices for your children. A proper daily bath and wearing of clean, washed Uniform is a compulsion.
- School will provide TWO washable face masks, for each student, it is advised that you write your ward's name / or initials, inside the mask.
- It is advised that you TAG all the belongings and Uniform specially sweaters, hoodies, caps, gloves, etc , of your ward. (write the names inside the uniform)
- Make sure that you wash the water bottles and lunch boxes daily, after the ward comes home.
- The school bags should be washed regularly and clean daily with a disinfectant.
- The school shoes to be cleaned daily
- Parents will be responsible to ensure the safe transportation of their children to school.
- Every student to carry a Hand Sanitizer at all times with them.



Qualifying as Better World

PAFWA Educational System (PES)

Class Timetable Grade 1 (Eagles)

Teacher's Name:

0830---1230

| Time | Mon | Tue | Wed | Thu | Friday |
|------------------|---------------------------|---------|---------|---------|--------------|
| 0830-0840 | Settling Down Time | | | | |
| 0840-0915 | English | Art | English | English | English |
| 0915-0950 | English | Art | E.Sc | English | Urdu |
| 0950-1025 | E.Sc | Maths | Music | Urdu | E.Sc |
| 1025-1045 | Break | | | | Break |
| 1045-1120 | Urdu | E.Sc | Urdu | Games | V.E |
| 1120-1155 | Urdu | E.Sc | Urdu | Maths | Maths |
| 1155-1230 | Maths | English | Maths | V.E | Maths |

Total Periods: English = 7
 Math = 6
 E. Sc = 5
 Urdu = 6
 Arts = 2
 VE = 2
 Music = 1
 Games = 1

Please Note: There will be no classes on Friday for the first 2 weeks of school opening

PAFWA Educational System (PES)

Class Timetable Grade 2 (Eagles)

Teacher's Name

0800---1245

| <i>Time</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Friday</i> |
|------------------|---------------------------|------------|------------|------------|---------------|
| 0800-0810 | Settling Down Time | | | | |
| 0810-0845 | English | SST | Urdu | English | Urdu |
| 0845-0920 | English | Math | Urdu | English | SST |
| 0920-0955 | PE | Math | SSt | Math | SST |
| 0955-1015 | Break | | | | Break |
| 1015-1050 | Urdu | E.Sc | English | E.Sc | V.E |
| 1050-1125 | Urdu | Art | Math | E.Sc | Math |
| 1125-1200 | Maths | Art | Maths | Urdu | English |
| 1200-1210 | Hand Washing | | | Break | |
| 1210-1245 | E Sc | English | Music | Urdu | English |

Total Periods: English = 8
 Math = 7
 E. Sc = 4
 S St = 4
 Urdu = 7
 Arts = 2
 VE = 1
 Music = 1
 Games = 1

Please Note: There will be no classes on Friday for the first 2 weeks of school opening

